Login for SME Market Maker registration through BEFS Portal by using your existing LOGIN ID & PASSWORD of BEFS. If you have not received LOGIN ID & PASSWORD of BEFS Contact **Membership Compliance Department**.



# Once you Login BEFS Portal following screen will appear with your Membership Details.

#### Go to **SME Market Maker Reg.** option → **SME Market Maker Registration**

Bombay Stock Exchange Limited		Log Me Dat	gin Id : 123 mber Name : ABC Stock Broker Ltd. e : Tuesday, December 20, 2011 11:16:41 AM
Hide Menu			
Reports	•		스
Work Flow Mgmt		мемі	BER DETAILS
AP Registration			
Client Code Modification		TRADE NAME	
Client Funding Reporting			
Compliance		TRADE CLEARING No.	
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Internal Audit Report			
Networth Certificate		Address 1	
Registration For Fow		Address 2	
(S M E Market Maker Reg.)	Sme Market Maker Regis	stration 3	
Status Of Arbitration Award		City	
System Audit Report	•	0.0	
Cash Collateral	▶	state	· · · · · · · · · · · · · · · · · · ·
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		NOS OF AP (WITHOUT DOCUMENT SAVE)	0
		NOS OF AP ENTERED BY MEMBER AS ON DATE	0
		NOS OF AP WITH STATUS AP ID GENERATED	0
		NOS OF AP WITH STATUS DOCUMENT AWAITED	0
		NOS OF AP WITH STATUS DOCUMENT RECIEVED	0
		NOS OF AP WITH STATUS REGISTER NOS GENERATED	0
		NOS OF AP WITH RETURN	

Following screen will be displayed, fill up the required details.

Bombay Stock Exchange Limited				Login Id Member Na Date	: 123 me: ABC Stock Broker Ltd. : Tuesday, December 20, 2	2011 11:16:41 AM			
Hide Menu									
Reports •				GENERAL DETAILS	DOCUMENT				
Work Flow Mgmt	Req.Type*		FRESH						
AP Registration	Name Of The Applicant*		123		Firm Name*	ABC Stock Broker Ltd.			
Client Code Modification	SEBI Registration No. Of B	SE*	INB010201234		Date Of Registration *				
Client Funding Reporting	SEBI Registration No. Of (	Other Exch	nange		Date Of Registration	Clear			
Compliance	Networth Details (Minimu	Networth Details (Minimum Networth Requirement Rs. 1 Crore)							
Ibt/stwt/sor Trade Conf	Networth Amount In Rupees *				Networth Date*				
Internal Audit Report	Last Updated Networth		456000		Last Updated Networth Dat	e 31/03/2010			
Networth Certificate		Infrastructure Details Of Applicant							
Registration For Fow	Items Of Infrastructure								
Status Of Arbitration Award	Example - Includes Total Numbers Of Table, Chair, Fax Machine, Xerox Machine Etc.								
System Audit Report	Sub-Item								
Cash Collateral	Example - Includes Other Then Items Mentioned In The First Field.								
Log Off	Details								
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	Example - Consist Of Details Of Items Numbers Mentioned In The First Field.								
	No Of Pcs		No. Of Emp.						
	Remarks								
		SAVE							
Note - All date inputs should be in	n dd/mm/www.format	REQUIRED	FIELDS						

# Once filled up all the details, $\mathbf{SAVE}$ the page

Bombay Stock Exchange Li	imited					
				Login Id : <b>123</b> Member Name : <b>ABC Stock Brok</b> er Date : Tuesday, Decem	Ltd. ber 20, 2011 11:16:41 AM	
Show Menu	ency					
			GENERAL DETAILS	DOCUMENT		
Req.Type*		FRESH				
Name Of The Applicant*		123		Firm Name*	ABC Stock Broker Ltd.	
SEBI Registration No. Of B	BSE*	INB010201234		Date Of Registration *	01/12/2010	
SEBI Registration No. Of	Other Exchange	11	IB231234567	Date Of Registration	08/12/2010 🛄 🗖 Clear	
Networth Details (Minimu	m Networth Requireme	ent Rs. 1 Crore)				
Networth Amount In Rupees * 10		1000000		Networth Date*	30/12/2011	
Last Updated Networth 456		456000		Last Updated Networth Date	31/03/2010	
			Infrastructure Det	ails Of Applicant		
Items Of Infrastructure	ure 6					
	Example - Includes Total Numbers Of Table, Chair, Fax Machine, Xerox Machine Etc.					
Sub-Item	1 SCANNING MACHINE					
	Example - Includes Other Then Items Mentioned In The First Field.					
Details	1 TABLE, 1 XEROX MACHINE, 3 COMPUTERS					
	Example - Consist Of Details Of Items Numbers Mentioned In The First Field.					
No Of Pcs	3 No. Of Emp. 5					
Remarks						
			SAV	/E		

#### Following screen will appear, Click **OK**.



Please select "**DOCUMENT**" Page. Following screen will appear. Browse and Attach required scanned copies. Once attached all required scanned copies click on **SAVE** button.

Bombay Stock Exchange Limited			Lo Me Dat	gin Id : 123 ember Name : ABC Stock Broke te : Tuesday, Decen	r Ltd. nber 20, 2011 11:16:41 Al	
Hide Menu						
Reports 🕨		GENERAL	DET/	AILS DOCUMENT		
Work Flow Mgmt		SI	ME Reg	jistration Submission DOCUMENTS		
AP Registration	Sr.	Decument	Cala	setDick File		Download Filo
Client Code Modification	No.	Document	sele	стыск гне		Dowilload File
Client Funding Reporting	1 A	pplication Form As Per Prescribed Format*			Browse	
Compliance	2 C	ertified Copy Of SEBI Registration Certificate/S*			Browse	
Depository •	зс	hartered Accountant Certified Networth Certificate*			Browse	
Ibt/stwt/sor Trade Conf	4 M	lember Undertaking*			Browse	
Internal Audit Report	5 <sup>S</sup>	canned Copy Experience Certificate Of Minimum 3 Vears Of 2			Browse	
Pegistration For Fow		esignated Directors Of Member*	94	AVE		
S M E Market Maker Reg			0	112		
Status Of Arbitration Award						
System Audit Report						
Cash Collateral						
Log Off						
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Note - All date inputs should be in	n dd/mm/	Ayyyy format * REQUIRED FIELDS				

### Click on **"SUBMIT AND GENERATE ID"** button.

Bombay Stock Exchange Limited		Login Id : 123 Member Name : ABC Stock Broker Ltd. Date : Tuesday, December 20, 2011 11:16:41 AM
Hide Menu		
Reports	•	
Work Flow Mgmt	•	
AP Registration	•	Sme Registration Submission
Client Code Modification	•	
Client Funding Reporting	•	SUBMIT AND GENERATE ID
Compliance	•	
Depository	•	
lbt/stwt/sor Trade Conf	•	
Internal Audit Report	•	
Networth Certificate		
Registration For Fow		
S M E Market Maker Reg		
Status Of Arbitration Award		
System Audit Report		
Cash Collateral		
Log VIT		

Once you click on SUBMIT AND GENERATE ID button SME APPLICATION ID will be generated. Click on **WINDOWS PRINT** to take print of ID.



You have to refer aforesaid Application ID while communicating with the Exchange in the future.

You can view the status of your application submitted to the Exchange in "SME Market Maker Registration" option once it is submitted to the Exchange.

You can also view **SME Market Maker Registration Number** once it is approved by the Exchange.